

# Project Management: Loading For Success

## **What's in it for you?**

This course is aimed at helping you find out the pitfalls that project managers fall into and the actions that can 'load the project for success'.

## **What you will get out of it**

By attending the course you will be able to:

- Know the warning signs that alert you to potential project disasters.
- Apply a structured and consistent approach to projects.
- Use specific project management techniques.
- Prepare a project plan, allocate resources and monitor progress.
- Plan the transfer of learning gained during the programme to the workplace.

## **Key Themes**

- What is Project Management and the project management cycle?
- Define the Project, identifying project objectives and how to make a business case.
- Planning the Project – time, people, finance and useful techniques, milestones and precedence networks.
- Resourcing the Plan: Project costing and resource management.
- Implementing the Plan: Getting started and monitoring progress – reports, timing and content.
- Review – Closing the project
- Review and sign off.

## **What's Involved**

This workshop makes extensive use of project simulations which demonstrate the principles of effective project management and how these can be applied to projects within the organisation.

**“Planning is as natural to the process of success as its absence is to the process of failure”** ROBIN SIEGER